



Ontex is looking for a

Distributor Coordinator

Ontex is a fast growing international company where people are the most valuable asset. To reinforce our Supply Chain Department team we are looking for a Distributor Coordinator, reporting directly to the Supply Chain Team Leader

Your role

The Distributor Coordinator, part of the Supply Chain Team deals with B2B customers, shipments and direct deliveries to the customers.

- Receive orders from Distributors (B2B customers) and process the orders through SAP
- Create shipments and deliveries within SAP in line with customer demands
- Blue Diamond orders – NHS direct deliveries from UK
- Evaluate stock levels at Ontex production plants
- Liaising directly with Customer Service and Supply Chain teams in multiple countries as well as UK Distributor Managers
- Resolve pricing queries and discrepancies, stock shortages and miss-picks
- Be active in the implementation of new Distributor contracts
- Responsibility for day-to-day management of UK based hauliers / forwarders
- To provide a first class experience to our internal and external customers, this will involve dealing with queries and processing equipment orders to a high standard

Your profile

- Strong communication skills, with good Customer Service skills, both written and verbal
- The ability to work under pressure and independently priorities work activities
- Strong demonstrable organisational skills
- High energy, drive and the ability to work to deadlines.
- You must be a team player with good all round internal and external communication skills.
- Be able to handle complaints and difficult situations from all types of customers

Previous experience working within SAP would be preferable, but not essential



We offer you

- A professional environment with a wealth of opportunities for personal growth and career development.
- A fun working atmosphere where team spirit is paramount.
- Exciting and challenging projects with an international scope.
- A competitive salary package in line with your experience
- 23 days holidays & bank holidays a year
- Private health Insurance after probation period
- Caring 4Y schemes where staff can take advantage of discounts on shopping, holidays etc

Interested?

Please send your CV and motivation letter to jobs.uk@ontexglobal.com before 21st April 2017

About our office

Ontex Healthcare is a global consumer goods company, here in the UK Head Office we have 75 employees. We are a professional, efficient and friendly team living by our company values:

P. Passion

R. Reliability

I. Integrity

D. Drive

E. Everyone

Our values were defined with a large employee involvement and they represent our core strengths and are a guiding compass towards the realisation of our strategy and vision.

Our brands iD and Lille are supported by our dedicated team of professionals providing leading levels of Customer Service. We are proud to be a key supplier to over 300 NHS organisations, and are currently sole supplier to Scotland & Ireland.

About Ontex

Ontex is a leading international producer of disposable personal hygiene solutions for all generations. We distribute in more than 110 countries through leading retailer private labels, as well as under our own brands. The group employs 11,500 employees over the world. Ontex is listed on Euronext Brussels and is part of the BEL20® index. To support our continuous growth, we are recruiting multiple



profiles, in various regions. If you want to be part of this exciting journey, join our online community by consulting our job opportunities!